# Policy for Scope Certificates

This policy details requirements and guidance to be followed by certification bodies licensed to issue scope certificates in accordance with any standard that belongs to Textile Exchange. The purpose of this policy – and the corresponding template – is to unify requirements, layout, format, and text among the different certification bodies and standards in order to enable an easy, practical handling and verification for all users of scope certificates. This policy is harmonized with *GOTS Policy for the Issuance of Scope Certificates Version 3.0*.

Textile Exchange considers all information included on scope certificates to be public information with the exception of names and address of farms and homeworkers which are not the certified organization, and of the identities of subcontractors. Information about farms, homeworkers, and subcontractors will only be shared by Textile Exchange when clear consent has been provided. See *ASR-101-V2.1 Accreditation and Certification Procedures for Textile Exchange Standards* D1.6.4 for further details.

The *Policy for Scope Certificates* version 3.1 replaces version 3.0, is effective **November 15, 2023**, and may be used as of that date.

All scope certificates **issued on or after January 1, 2024** shall conform with Policy for Scope Certificates version 3.1. See section C for further details.

## Digital Trackit (dTrackit)

Textile Exchange has implemented a database system known as Digital Trackit (dTrackit). dTrackit allows companies certified to Textile Exchange standards as well as certification bodies to access their scope certificates and transaction certificates in one central place for a single source of validation, authentication, reconciliation, and traceability with minimal disruption to the existing certification process.

The objectives of dTrackit are to:

- Centralize scope and transaction certification data from different certification bodies to create a single source of truth;
- Provide accurate, up-to-date, and more easily searchable public data on certified organizations and their product offerings;
- Provide a single source of transactions for verification, volume reconciliation, and authentication; and
- Improve Textile Exchange's ability to monitor, evaluate, and continuously improve the impact of Textile Exchange standards

dTrackit is part of Textile Exchange's Shared Measurement System (SMS), a flexible and scalable data structure that helps track progress toward Climate+ goals. dTrackit is the backbone of SMS, connecting information across the supply chain.

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# Section A - Criteria for Scope Certificates

## A1. Scope Certificate Data

**A1.1** The certification body shall submit all data which is required on scope certificates under this policy to Textile Exchange. Submissions shall be made directly into Textile Exchange's database ("dTrackit") on a frequency determined and communicated by Textile Exchange. See Section D for further details.

**A1.2** Data which is not required on printed scope certificates shall also be included in data submissions if it is required by this policy or *ASR-507 Certification Body Data Specifications*.

**A1.3** All data submissions to Textile Exchange regarding scope certificates shall identify country/area using the "Country/area code" and state/province using the "State/province code", as specified in *ASR-214 Geographic Classification* (referred to as "*ASR-214*" in this document).

> **A1.3.1** ASR-214 specifies which countries are required to have state/province data. For all other countries, state/province data should be provided when states/provinces are listed in ASR-214 for that country.

> **A1.3.2** Where state/province data is not provided, the certification body shall specify the country/area code in place of state/province in data submissions.

**A1.4** When the address of a facility (including the certified organization) is specified on the scope certificate, the following elements shall be included: Civic/street address (entityAddress1 and optionally entityAddress2 and entityAddress3), city or town (entityTown), postcode (entityPostcode), state/province if required by ASR-214 (entityStateOrProvince), and country/area (entityCountryOrArea). These seven fields are collectively referred to as entityAddress for the purposes of this policy.

> **A1.4.1** The word "entity" is used in address field names in A1.4 to refer to whichever entity (e.g. a certified organization or a facility) needs an address specified.

> **A1.4.2** For any address in a country which does not use postcodes, "na" shall be specified. This option shall not be used for any address in a country which uses postcodes.

**A1.5** Each certification body is assigned a unique, 3-letter CB Identifier by Textile Exchange. The certification body's licensing code (scCbLicensingCode) is "CB-" followed by the CB

Identifier. E.g. If the CB Identifier is ABC, the certification body's licensing code would be CB-ABC.

> **A1.5.1** Reporting of the certification body licensing code shall always include "CB-" in addition to the identifier.

## A2. Document Structure

**A2.1** The scope certificate shall be issued by the certification body using the most recent version of the template *ASR-204 Template for Scope Certificates*. References to the "template" refer to this document.

**A2.2** All template text (not highlighted) which appears on the template shall be included on each scope certificate, even if it is not directly referenced in this policy. All field text (highlighted in grey for dTrackit fields and highlighted in light blue for non-dTrackit fields) shall be replaced by the applicable data. All instruction text (highlighted in light green) shall be deleted.

> **A2.2.1** References to specific dTrackit data fields in this policy are also highlighted in grey. When there are multiple similar fields (e.g. for addresses), the word "entity" is used as a placeholder. E.g. entityAddress1 covers certifiedOrganizationAddress1 and facilityAddress1.

**A2.3** Information from the cover page shall be contained on a single page. Information from the products and facilities pages may be contained on multiple pages if necessary.

**A2.4** The scope certificate template may be modified to use an alternative font or add graphical elements to reflect the certification body's branding.

**A2.5** This policy refers to the use of terminology and codes specified in *ASR-213 Material, Processes, & Products Classification* (referred to as "*ASR-213*" in this document). *ASR-213* allows for use of user specific terms under specified conditions.

## A3. Standard Formats

**A3.1** The official scope certificate shall be published in English. An unofficial translated version may also be prepared by the certification body. Translations may be provided to the certified organization, but they are to be clearly identified as for informational purposes only (e.g. a non-English version shall not be digitally signed). Bilingual or multilingual scope certificates are not allowed.

**A3.2** The lists of countries/areas and states/provinces from *ASR-214* shall be used when listing addresses of facilities. The exact names of geographic areas (country/area and

state/province) should match the "Country/area name" and "State/province name" in *ASR-214.*

EXAMPLE: Puerto Rico is specified as a separate country/area from the United States in *ASR-214* and therefore shall not be specified as part of the United States. When referencing the United States on a scope certificate, it is preferred to say "United States" though "United States of America" or "USA" are also acceptable.

**A3.3**  Dates shall be specified using the ISO 8601 format: YYYY-MM-DD, e.g. 2021-07-01.

**A3.4**  When writing numbers, the "." character shall be used as a decimal point, and the "," character shall be used as a thousands separator. e.g., 12,345.67.

**A3.5**  Data submissions shall be limited to English characters, except where specified.

# A4. Certificate Authentication

**A4.1**  The scope certificate shall be issued as a digital document in PDF format.

**A4.2**  The [Textile Exchange Find a Certified Company webpage](#) acts as the single source of truth for the authentication of scope certificates. The certification body may additionally include one or more of the following on their scope certificates. If the certification body chooses to do so, they shall inform Textile Exchange, who may publish this information online.

    **A4.2.1**  *Removed for V3.1.*

    **A4.2.2**  *Removed for V3.1.*

    **A4.2.3**  A reference that a URL will be provided on each certificate (either as text or as a QR code), and specification of the domain name in the URL. The URL shall either be on a website controlled by the certification body, or a direct link to details of the scope certificate on the Textile Exchange website (preferred option, when available). Or

    **A4.2.4**  A statement that the cryptographic signing certificate may be used for authentication, together with the specification of the name of the certificate authority which issued the cryptographic signing certificate (see A4.3) and the company name of the holder of the cryptographic signing certificate.

    **A4.2.5**  *Removed for V3.1.*

**A4.3**  The certification body may optionally choose to use digital signing of the certificate. If so, the PDF document shall be signed by means of a cryptographic certificate issued by a certificate authority or trust service provider which is specified on the Adobe Approved

Trust List (AATL) or which is derived from a certificate authority on the AATL. The signature shall be applied with permissible operations on the document restricted to reading and printing. No further operations shall be allowed after signing. The holder of the cryptographic signing certificate may be the certification body itself or it may be a trust service provider.

NOTE: For a current list of these certificate authorities see https://helpx.adobe.com/acrobat/kb/approved-trust-list1.html.

**A4.4** If the certification body optionally chooses to maintain a public database of their scope certificates, a statement shall be included that the Textile Exchange Find a Certified Company webpage is the only official source to authenticate scope certificates, along with a link to the webpage.

**A4.5** The certification body shall use the Textile Exchange Find a Certified Company webpage or via another technological solution provided by Textile Exchange (e.g. an API) to authenticate scope certificates issued by other certification bodies.

**A4.5.1** The certification body may instead use their own database to authenticate their own scope certificates, provided that those scope certificates have been fully uploaded to dTrackit. This includes scope certificates issued under a separate accreditation to a certification body with common ownership and a common database system.

## A5. Multi-Standard Scope Certificates

**A5.1** A scope certificate may be issued for multiple standards provided that all of the following conditions are met. Otherwise, separate scope certificates shall be issued per Standard.

**A5.1.1** All auditing is conducted by one certification body;

**A5.1.2** All specified standards are Textile Exchange owned standards, and do not include use of the CCS for claims outside of Textile Exchange standards;

**A5.1.3** The main site is certified for all standards;

**A5.1.4** The same issue date (scDateOfIssue) and expiry date (scValidUntil) apply for all standards; and

**A5.1.5** Each raw material is assigned to a single raw material code.

**A5.2** A multi-standard scope certificate shall include at least one product per specified standard and per facility.

**A5.3**    Supply chain scope certificates (i.e. scope certificates which do not include any farms) for the Responsible Animal Fiber standards (RWS, RMS, and RAS) shall always be issued as multi-standard scope certificates if more than one standard is used by the organization.

**A5.4**    Auditing requirements and site fees charged by Textile Exchange do not change whether a multi-standard scope certificate is issued or not.

**A5.5**    If certification is suspended or withdrawn, including voluntary withdrawal, for one or more but not all of the standards included on a multi-standard scope certificate, the suspended standard(s) shall be removed and the multi-standard scope certificate updated to exclude the suspended standard(s).

**A5.6**    The certification body shall only add a new standard to a multi-standard scope certificate in the following circumstances:

   **A5.6.1**    Upon recertification;

   **A5.6.2**    The addition of another RAF standard to an RAF supply chain scope certificate; or

   **A5.6.3**    The addition of RCS to a GRS scope certificate.

## A6. Scope Certificate Suspension and Withdrawal

**A6.1**    When a scope certificate's status (scStatus) changes other than from valid to expired, the certification body shall update the scope certificate in dTrackit. This applies when a scope certificate is suspended, has a suspension lifted, or is withdrawn.

   **A6.1.1**    When a scope certificate is withdrawn, the certification body is not required to provide an updated scope certificate PDF or version number (scVersionNo). In this case the data record shall be provided with the status change reflected.

   **A6.1.2**    scLastUpdated shall reflect the date of the status change (e.g. the date the suspension was enacted).

   **A6.1.3**    No updated data submission is required when a scope certificate expires.

**A6.2**    An organization may only be certified to the Standard by one certification body and one scope certificate at a time.

   **A6.2.1**    If the certification body chooses to complete recertification early (i.e. before the expiry of the previous scope certificate), the certification body

shall withdraw the previous scope certificate effective one day before the new scope certificate is issued.

A6.2.2  If the organization becomes recertified to the same Standard with another certification body while the previous scope certificate is still valid, the preceding certification body shall immediately withdraw the scope certificate, and shall back-date the withdrawal to the day before the succeeding certification body's scope certificate was issued.

A6.2.3  If the certification body learns of an organization becoming recertified to the Standard with another certification body more than 30 calendar days after the succeeding certification body's scope certificate is issued, the preceding certification body shall contact Data@TextileExchange.org for support.

A6.2.4  If any transaction certificates are issued to an organization by the preceding certification body after the succeeding certification body's scope certificate is issued, they shall be invalidated by the preceding certification body.

A6.3  The certification body shall not withdraw a scope certificate in order to reissue it with corrected data, but shall instead update the scope certificate. In the case that an error is made in a field where updates are not allowed, the certification body shall contact Data@TextileExchange.org for support.

A6.4  The reason for withdrawal (scWithdrawalReason) shall be specified for each withdrawn scope certificate. Allowable reasons are as follows. If multiple reasons apply, the reason which appears first on this list shall be selected.

A6.4.1  "C" for Critical non-conformity – following identification of a critical non-conformity, including intentional fraud;

A6.4.2  "N" for Non-conformity – following identification of a major or minor non-conformity which was not resolved within the allowable timelines;

A6.4.3  "R" for Recertification completed – including early recertification with the same certification body, adding the site(s) to another scope certificate, and transfer of certification bodies prior to scope certificate expiry;

A6.4.4  "W" for Withdrawal of the certification body's accreditation for the applicable scope (voluntary or involuntary);

A6.4.5  "A" for Administrative – non-payment or other issues with certification body procedures or contracts which do not relate to standards conformity;

**A6.4.6**   "V" for Voluntary – upon request from the certified organization; and

**A6.4.7**   "O" for Other – for any reason not on this list.

**A6.5**   The reason for suspension (scSuspensionReason) shall be specified for each suspended scope certificate. Allowable reasons are as follows. If multiple reasons apply, the reason which appears first on this list shall be selected.

**A6.5.1**   "C" for Critical non-conformity – following identification of a critical non-conformity, including intentional fraud;

**A6.5.2**   "N" for Non-conformity – following identification of a major or minor non-conformity which was not resolved within the allowable timelines;

**A6.5.3**   "A" for Administrative – non-payment or other issues with certification body procedures or contracts which do not relate to standards conformity; and

**A6.5.4**   "O" for Other – for any reason not on this list.

## A7. Textile Exchange-ID (Textile Exchange-ID)

**A7.1**   Each facility (main site, subsequent site, or subcontractor) listed on a scope certificate shall be assigned a unique identifier by Textile Exchange, known as the Textile Exchange-ID or TE-ID.

**A7.1.1**   The TE-ID is in a format of "TE-" followed by an eight digit number, which may include leading zeros, and does not change upon recertification or change in certification bodies. It is applicable for all Textile Exchange standards.

**A7.1.2**   An organization can register for a TE-ID at https://www.textileexchange.org/id-registration. Registration requires the organization to provide a tax identification number and contact details to Textile Exchange, and to accept terms and conditions.

NOTE:  Textile Exchange will provide country-specific guidance on tax identification numbers associated with the registration form.

**A7.1.3**   A certified organization may register on behalf of their associated subcontractor(s). Facilities which are only acting as associated subcontractors may also register for their own TE-IDs.

**A7.1.4**   TE-IDs for independently certified subcontractors are included on the independently certified subcontractor's scope certificate.

**A7.1.5** No certification or planned certification to Textile Exchange standards is required to obtain a TE-ID.

**A7.1.6** TE-IDs are considered to be public information, except for associated subcontractors and who have not provided permission for this to be shared.

**A7.2** Prior to issuing a scope certificate or adding a facility to a scope certificate, the certification body shall ensure that all facilities (main site, subsequent sites, associated subcontractors, and independently certified subcontractors) have a TE-ID specified.

NOTE: See C4 for further details on the implementation of TE-ID criteria for organizations who are certified prior to January 1, 2024.

# Section B - Template

## B1. Cover Page

### B1.1 Header

The certification body's letterhead including name and address shall appear in the header.

### B1.2 Title

The document shall be titled "Scope Certificate". Other terms (such as "Company Certificate" or "Certificate of Compliance") shall not be used.

### B1.3 Scope Certificate Number

Each scope certificate shall have a unique alphanumeric scope certificate number (scNo) generated by the certification body, which does not change for the validity period (see B1.10) of that scope certificate.

**B1.3.1** The scope certificate number shall begin with the unique three-character CB Identifier assigned to the certification body by Textile Exchange. Each certification body's assigned licensing code is "CB-", followed by the identifier. "CB-" shall not be included at the start of the scope certificate number. The full scope certificate number shall be included in data submissions in the scNo field.

**B1.3.2** The scope certificate number should include the standard acronym for single-standard scope certificates, "RAF" for multi-standard scope

certificates for RAF standards only, or "MUL" for other multi-standard scope certificates. "RAF" may be used for a single standard scope certificate for an RAF standard.

**B1.3.3** Upon each recertification of an organization, a new scope certificate number shall be issued. Each scope certificate number shall be unique.

EXAMPLE: A suggested example format for scope certificate numbers is (CB)-(TE-ID)-(Standard)-(YYMM). A GRS scope certificate issued in July 2021 to an organization with TE-ID TE-12345678 by a certification body with licensing code CB-ABC would then be ABC-12345678-GRS-2107. **This is an example only and is not a required format**.

**B1.3.4** Whenever a scope certificate is updated, the certification body shall assign a unique version number (scVersionNo) which uniquely identifies this version of the scope certificate. The scope certificate version number shall be the full assigned scope certificate number as printed on the scope certificate. If the scope certificate has not been updated since it was issued, scVersionNo shall match scNo. scVersionNo shall not be blank.

EXAMPLE:

|  | scNo | scVersionNo | scDateOfIssue* | scValidUntil* | scLastUpdated* |
|---|---|---|---|---|---|
| 1. SC (ABC-00456) first issued on 2024-01-01 by the certification body | ABC-00456 | ABC-00456 | 2024-01-01 | 2024-12-31 | 2024-01-01 |
| 2. SC (ABC-00456) updated on 2024-06-30 by the certification body | ABC-00456 | ABC-00456 *or* ABC-00789 *or* ABC-00456-V1** | 2024-01-01 | 2024-12-31 | **2024-06-30** |

*See B1.10

**Examples only. These do not represent all possible formats. Specifying a revision number only (e.g. "V1") as scVersionNo is not allowed.

## B1.4 Certified Organization

The name (certifiedOrganizationName) and address (certifiedOrganizationAddress fields) of the certified organization shall be specified. If there is more than one site included in the scope certificate, the information of the main site shall be provided. If the certified organization's official name is written with non-English characters and/or symbols, the certified organization's name in their native language may be specified (certifiedOrganizationNameNative).

### B1.5   Identification Numbers

Unique identification numbers to identify the certified organization shall be specified.

**B1.5.1**   *Removed for V3.1.*

**B1.5.2**   *Removed for V3.1.*

**B1.5.3**   *Removed for V3.1.*

**B1.5.4**   The organization's TE-ID (certifiedOrganizationTeId), which shall be the same as the TE-ID for the main site.

**B1.5.5**   The certification body's client number (certifiedOrganizationLicenseNo, previously referred to as the license number), which uniquely identifies the organization within the certification body's systems. This number may be harmonized with the TE-ID. This number may be omitted from the PDF scope certificate but shall be included in data submissions. The words "Client Number" on the PDF template may be replaced with "Client Code" or "Project Number" to better align with certification body systems.

**B1.5.6**   For RDS and RAF farms who are not main sites/certified organizations, the certification body's client number or license number used under previous versions of this policy shall replace the TE-ID until the TE-ID system is launched for those scopes.

### B1.6   Standard(s)

The standard(s) (scStandard) according to which the scope certificate is issued shall be named.

**B1.6.1**   Standard names shall appear as follows. For data submissions the acronym may be provided instead of the complete name.

    a.   Organic Content Standard (OCS);

    b.   Global Recycled Standard (GRS);

    c.   Recycled Claim Standard (RCS);

    d.   Responsible Down Standard (RDS);

    e.   Responsible Wool Standard (RWS);

    f.   Responsible Mohair Standard (RMS);

    g.   Responsible Alpaca Standard (RAS);

> h.  Content Claim Standard (CCS), for approved generic claims using the CCS (e.g. country of origin); or
>
> i.  The name of the applicable certification standard for claims to non-Textile Exchange standards using the CCS.

**B1.6.2**  The name of the standard shall be specified based on the claims being made.

EXAMPLE: A scope certificate for a garment factory which includes RCS products would be named Recycled Claim Standard (RCS) as the applicable standard, even though the garment factory is audited to the CCS.

NOTE:  Textile Exchange is currently developing a unified standard which will cover multiple material scopes as a primary scope standard. This policy will be updated for use with that standard after it is published.

**B1.6.3**  The "Name of program" (scStandardProgram) shall be specified as follows:

> a.  "Responsible Animal Fiber" for RWS, RMS, and RAS; or
>
> b.  "Content Claim Standard (CCS)", for claims to non-Textile Exchange standards using the CCS.
>
> c.  In all other cases, the line "scStandardProgram covering" shall be deleted.

**B1.6.4**  The version of the standard (scStandardVersion) that the scope certificate is being issued against shall be included after the name of the standard.

## B1.7   Product Categories

The certified product categories (scProductCategoryCode) that the certified organization is certified to offer under the Standard shall be named using the product category terms in *ASR-213*. The applicable codes shall be specified in parentheses. The list of product categories shall match the list of product categories specified per product on the products page, with each applicable product category only appearing once on the list (i.e. deduplicated).

NOTE: More detailed product information appears on the products page of the scope certificate.

## B1.8   Processing Categories

The processing categories (facilityProcessCategoryCode) that are included within the scope of certification shall be named using the process terms in *ASR-213*. The applicable codes shall be

specified in parentheses. The list of process categories shall match the list of process categories specified per facility on the facilities page, with each applicable process category only appearing once on the list (i.e. deduplicated).

**B1.8.1** If any processing categories may be conducted by a subcontractor under the scope of the certificate, these processing categories shall be marked with an asterisk.

NOTE: A full list of subcontractors appears on the facilities page of the scope certificate.

## B1.9 Audit Criteria

The audit criteria documents (scStandard), including the version number (scStandardVersion) for each, shall be listed as follows:

**B1.9.1** The primary standard(s) used for the audit shall be listed.

    a. Organic Content Standard;

    b. Global Recycled Standard;

    c. Recycled Claim Standard;

    d. Responsible Down Standard;

    e. Responsible Wool Standard;

    f. Responsible Mohair Standard; and/or

    g. Responsible Alpaca Standard.

**B1.9.2** The "Content Claim Standard" shall be listed for all audits which include evaluation to the CCS.

**B1.9.3** The "Textile Exchange Standards Claims Policy" shall be listed for all audits but shall not be included in data reporting.

EXAMPLE: For an OCS garment factory, the audit criteria would appear as follows:
Audit Criteria: Organic Content Standard V3.0 ; Content Claim Standard V3.1 ; Textile Exchange Standards Claims Policy V1.3

## B1.10 Validity and Issuance Dates

The validity period of a scope certificate refers to the time from when it is first issued following an initial or recertification process until the scope certificate expires or is withdrawn. Updates to

the scope certificate (e.g. to add or remove facilities or products) do not impact the validity period.

The date of issue (scDateofIssue) is the date that the scope certificate is first issued following an initial certification or recertification This date does not change for the duration of the scope certificate's validity, including when the scope certificate is updated.

The validity period (time until scValidUntil) shall not exceed one year from the date of issue, except for RAF farm scope certificates, which shall not exceed three years from the date of issue.

> **B1.10.1** The scope certificate shall be issued for a maximum of three years (RAF farm) or one year (all other standards) and should be issued for the maximum duration with expiry falling one day earlier in the year than the issuance date. The date (month and day) one day after the initial scope certificate expires shall be designated as the anniversary date.

NOTE: The anniversary date is typically the same date (month and year) as the initial scope certificate is issued. If recertification is completed early (i.e. before the previous scope certificate expires) or late (i.e. there is a gap in certification), the anniversary date will change.

EXAMPLE: A GRS scope certificate is issued 2024-01-01. The scope certificate should be issued for the maximum duration of one year, with expiry on 2024-12-31. The organization and the certification body may choose to issue the scope certificate for a shorter duration, e.g. with expiry on 2024-10-31.

> **B1.10.2** *Removed for V3.1.*

> **B1.10.3** *Removed for V3.1.*

> **B1.10.4** The date of issue (scDateofIssue) shall not be changed if a scope certificate is updated during the validity period to update the scope. It shall be changed upon recertification.

> **B1.10.5** The date the scope certificate was last updated shall be specified (scLastUpdated). Updates include changes to the lists of products, sites, and subcontractors, as well as to the status. If no updates have been made since the scope certificate was issued, the last updated date shall be the same as the date of issue.

> **B1.10.6** All RAF farm scope certificates (i.e. scope certificates with standard(s) of RWS, RMS, and/or RAS, and process codes including PR0011 farming (group), PR0036 farming (individual), or PR0038 farming (communal)) shall be issued for approximately three years, including when there is a

gap during the recertification process. One- and two-year scope certificates are not allowed for RAF farm.

**B1.10.7** When the validity of a scope certificate is extended, the expiry date (scValidUntil) shall not be changed. Instead, the extension date (scExtendedUntil) shall be specified. If the scope certificate has not been extended, scExtendedUntil shall be blank in data submissions.

NOTE: The extension of scope certificate validity is only possible in cases of force majeure or with express approval from Textile Exchange. See *ASR-109 Policy for Auditing Under Force Majeure Conditions.*

**B1.10.8** The date of issue (scDateOfIssue) shall not be earlier than the date the PDF scope certificate is produced and provided to the organization, i.e. back-dating is not allowed.

## B1.11 Authorization

An authorization statement shall appear at the bottom of <u>each page</u> of the scope certificate.

**B1.11.1** The authorization statement shall include:

a. Place of issue (scPlaceofIssue) and date of issue (scDateOfIssue);

NOTE: Place of issue refers to the location of the certification body's office which is making the certification decision and issuing the scope certificate.

b. Signature of authorized person – a digital image of a signature or an electronic/digital signature;

c. Name of authorized signatory;

d. Certification body stamp or logo;

e. Standard logo(s);

f. The date the scope certificate was last updated (scLastUpdated), if the scope certificate has been updated after it was first issued;

g. The extended expiry date (scExtendedUntil), if the scope certificate validity has been extended with approval from Textile Exchange; and

h. Optionally, the scope certificate status (scStatus).

**B1.11.2** The standard logo(s) shall be limited to the logo(s) which products included on the scope certificate are eligible to be labeled (see Appendix A) with, with the following exceptions:

a. For claims to non-Textile Exchange standards using the CCS, the applicable standard logo shall be included and the CCS logo may be included; and

b. For generic claims to non-Textile Exchange standards using the CCS (e.g. country of origin), the CCS logo shall be included.

## B1.12 Licensing and Accreditation Body

The statement "Certification Body Licensed by: Textile Exchange" shall be included along with the certification body's licensing code (scCbLicensingCode). The applicable accreditation body shall be stated (scCbAccreditationBody). The logo of the accreditation body shall not appear on the scope certificate.

**B1.12.1** A list of accreditation bodies (i.e. acceptable values for scCbAccreditationBody) is available in *ASR-507 Certification Body Data Specifications*.

**B1.12.2** If the certification body is in a grace period, the statement about accreditation shall be removed from the PDF scope certificate. In this case, the accreditation body who is assessing the certification body shall be named in scCbAccreditationBody for data submissions.

## B1.13 Inspection Body

Optional: The name of the certification body's office or subcontractor who conducted the organization's audit should be specified (scCbInspectionBody). This shall only be the same as the certification body name if the certification body's main office managed the audit directly.

## B1.14 Auditors

Optional: The identification numbers of all auditors (scCbAuditorId) who conducted auditing tasks during or after the organization's most recent initial audit, recertification audit, or annual surveillance audit (RAF farm scopes only) may be specified, including auditors who conducted additional auditing to expand the scope of certification. Identification numbers shall be obtained from Textile Exchange's auditor registration system (when available).

Even though auditor information is not required on the scope certificate, Textile Exchange may make it a mandatory element of data submissions.

## B1.15 Declarations

A declaration as follows shall be included at the bottom of the first page, as specified on the template. "scStandard" shall be replaced with the name(s) of the applicable standard(s).

> "This scope certificate provides no proof that any goods delivered by its holder are scStandard certified. Proof of scStandard certification of goods delivered is provided by a valid transaction certificate (TC) or equivalent covering them."
>
> The issuing body may withdraw this certificate before it expires if the declared conformity is no longer guaranteed.
>
> To authenticate this certificate, please visit http://www.TextileExchange.org/Certificates."

> **B1.15.1** In addition to the prescribed wording, the certification body may decide to add a declaration (scCbScopeStipulations) that references any stipulations of the contract with the certified organization and/or clauses of the certification body's scope specific procedures.

NOTE: The words "or equivalent" in the declaration statement above refer to Textile Exchange's electronic traceability platform (eTrackit) which provides an alternative to transaction certificates.

## B1.16 Footer

The footer of each page of the scope certificate shall include:

> **B1.16.1** One of the following version statements:
>
>> a. "This electronically issued document is the valid original version"; or
>>
>> b. "This translation is provided for information purposes only." in the language of the document if the document is in any language other than English.
>
> **B1.16.2** The TE-ID (certifiedOrganizationTeId) of the certified organization; and
>
> **B1.16.3** Page number in the format "Page X of Y" where 'X' is the current page and 'Y' is the total number of pages.

## B1.17 Scope Certificate Status

The status of the scope certificate (scStatus) as "Valid", "Suspended", "Expired", or "Withdrawn", abbreviated to the first letter of the status for data submissions.

The certification body is not required to update the scope certificate document (PDF) when the scope certificate expires or is withdrawn.

# B2. Products Page

## B2.1 Header

Starting on page two of the scope certificate, the header of <u>each</u> page shall include:

**B2.1.1** The certification body's letterhead, including name and address;

**B2.1.2** The scope certificate number (scNo) and scope certificate version number (scVersionNo) (see B1.3);

**B2.1.3** The name of the certified organization (certifiedOrganizationName) (see B1.4); and

**B2.1.4** The acronym(s) (scStandard) and version number(s) (scStandardVersion) of the standard(s) (see B1.6).

## B2.2 Products Appendix

Products which the organization may process and/or sell as certified to the Standard shall be specified in the Products Appendix table.

**B2.2.1** Each combination of product category, product detail, and composition shall be specified separately. See B2.2.12 for an optional alternate format for the pdf scope certificate only.

**B2.2.2** The product category (scProductCategoryCode) and product details (scProductDetailCode) for each product shall be named using the product category, product details, and codes (in parentheses) in *ASR-213*. One product category and one product detail shall be specified per product specified.

**B2.2.3** The material composition of each product shall include a list of raw materials(scProductRawMaterialCode), including both certified and non-certified materials, using the raw material terms and codes (in parentheses) in *ASR-213*.

   a. Non-certified raw materials shall be specified using the "No attribute" raw material codes.

   b. Generic material names shall be used (e.g. "cotton" rather than "Giza cotton"). Proprietary fiber names shall not be used.

c.   Only raw materials which could be present in the product shall be included. If a specific raw material may or may not be included, two separate products shall be specified.

EXAMPLE: A site produces sweaters and hats which are made of responsible wool. The products are sometimes 100% wool and sometimes contain up to 10% acrylic. There are four products which need to be specified on the products appendix: Sweaters with 100% wool, sweaters with a wool-acrylic blend, hats with 100% wool, and hats with a wool-acrylic blend.

**B2.2.4**   The material composition shall address blend or mix percentages (scProductRawMaterialPercentage) using one of the following options, which should be used consistently on the scope certificate:

a.   Specification of the exact blend/mix percentage for each raw material;

b.   Specification of a range of blend/mix percentages for each raw material; or

c.   Omitting the blend/mix percentages.

NOTE:  When the organization may have many products with slight variations in blend percentage, the use of a range of blend/mix percentages or omitting the percentages on the scope certificate is recommended.

EXAMPLE: Any of the following may be used for the same RCS product:

50% Recycled pre-consumer cotton (RM0106) + 50% cotton (RM0102);

20%-60% Recycled pre-consumer cotton (RM0106) + 40%-80% cotton (RM0102); or

Recycled pre-consumer cotton (RM0106) + cotton (RM0102)

**B2.2.5**   *Components* may be specified for *final products* only. Where components are specified, the following shall apply:

a.   The product category and product details shall be specified based on the complete product;

b.   The name of each certified component shall be identified in square brackets ([ ]) in the material composition, followed by the material composition for that component;

c.   If more than one component is included, each component's material composition shall be separated with a semicolon (;); and

d. The material composition shall not include materials which are not part of the certified component(s).

EXAMPLE:

| Product Category | Product Details | Material Composition | Standard | Facility Number |
|---|---|---|---|---|
| Women's apparel (PC0002) | Jacket (PD0001) | [Inner lining] 100% Recycled post-consumer polyester (RM0189) ;<br><br>[Filling] 100% Responsible down (RM0032) ;<br><br>[Outer lining] 100% Organic cotton (RM0104) | GRS;<br><br>RDS;<br><br>OCS (OCS 100) | TE-0000000, TE-0000000 |

**B2.2.6** The standard shall be specified for products, along with the *label grade*(s) in parentheses (scProductStandardLabelGrade). Only label grades which could apply to the specific product shall be specified. More than one label grade may apply to the same product. The label grade(s) shall be specified based on Appendix A – Material Content Rule.

**B2.2.7** Each scope certificate shall specify at least one product. All products which the certified organization may sell as certified or may process as a subcontractor on behalf of another certified organization shall be specified.

**B2.2.8** If a certified organization only acts as a subcontractor, the scope certificate shall include a list of the products which the subcontractor processes. Material composition shall be included, though content percentages may be omitted.

**B2.2.9** The facility TE-ID (facilityTeId) shall be specified for each facility which may take physical possession of the product. A minimum of one facility (typically the main site) shall be specified for each product even when none of the organization's facilities take physical possession of the product.

**B2.2.10** A product number (scProductNo) shall be specified for each product, which shall be unique within the scope certificate.

**B2.2.11** Where a user specific term is specified for product category (scProductCategoryUserSpecificTerm) or product detail (scProductDetailUserSpecificTerm), it shall match the corresponding Product_category or Product_detail field on the scope certificate.

**B2.2.12** Where the same material composition, standard, label grade, and facilities all apply to multiple products with different product categories and/or product details, an optional alternative table format is provided on the

template to save space. This option allows for changes to the pdf scope certificate only. All required data fields shall be included per product in data submissions.

# B3. Facilities Page

## B3.1  Facilities

Three appendices are included on the facilities page to identify all facilities (i.e. sites and subcontractors) included within the scope of certification.

**B3.1.1**  The facility's TE-ID (facilityTeId) shall be used as the facility number. If the certification body has assigned their own facility number, this may be specified as well but will not appear in data submissions.

**B3.1.2**  The certification body may divide the contents of the facilities page across multiple pages even when available space does not require this to allow for more control of information sharing (e.g. placing subcontractor appendices on separate pages from the site appendix since subcontractor identities are not public information).

**B3.1.3**  Where a table appears on multiple pages, the table name and header shall be repeated on each page.

**B3.1.4**  For *brands* (i.e. when process code PR0035 is included in the scope), a list of any brand names (brandName) which may carry claims to the standard under this scope certificate shall be specified.

**B3.1.5**  For individual *farm*, farm group, and communal farmer group certifications (i.e. when process code PR0011, PR0036, or PR0038 is included in the scope), the number of farms (scNumberOfFarms) shall be specified.

**B3.1.6**  For *farm area* certifications (i.e. when process code PR0037 is included in the scope), the number of farm areas (scNumberOfFarms) shall be specified.

**B3.1.7**  For *brands*, all distribution facilities shall be listed as sites or subcontractors on the scope certificate, for all scope certificates issued on or after January 1, 2025.

## B3.2  Site Appendix

Each certified *site* shall be named (facilityName) in the Site Appendix along with its TE-ID (facilityTeId) and address (facilityAddress). The *main site*, which is named as the certified organization (see B1.4), shall be named first and its name shall be followed by "(main)".

**B3.2.1** The processing categories (facilityProcessCategoryCode) that are included within the scope of certification shall be named for each site using the process terms in *ASR-213*. The applicable codes shall be specified (in parentheses).

**B3.2.2** For multi-standard scope certificates, the standard(s) (faciltyStandard) shall be specified per site. For all other scope certificates, this column may be removed but is still required in data submissions. The column shall be filled in if it is present.

**B3.2.3** When farming (PR0011, PR0036, PR0037, or PR0038) is included in the scope, each certified farm which is individually certified or included in a farm group or communal farmer group shall be specified. Each farm area shall be specified as a single site.

NOTE: Details of farms which are not the certified organization are not considered to be public information.

**B3.2.4** For farms and farm areas, the farm's estimated production capacity (facilityFarmCapacity) per claimed raw material shall be specified in kg along with the applicable raw material code in the format "RM0000-nn" where RM0000 is the applicable raw material code and nn is the number of kg. e.g. 1000 kg of responsible wool would be listed as "RM0083-1000". For all other scope certificates, this column may be removed.

**B3.2.5** Each site which has physical possession of claimed materials shall be associated with at least one product in the product appendix (see B2.2).

NOTE: A site is considered to have physical possession unless their process codes are limited to PR0000 (No processing), PR0035 (Brand), PR0025 (Retail sales), PR0030 (Trading), and PR0041 (Buying house).

## B3.3 Associated Subcontractor Appendix

Each *associated subcontractor* shall be named (facilityName) in the Associated Subcontractor Appendix along with their TE-ID (facilityTeId) and address (facilityAddress).

NOTE: Identities of associated subcontractors listed on a scope certificate are treated as confidential by Textile Exchange.

**B3.3.1** The processing categories (facilityProcessCategoryCode) that are included within the scope of certification shall be named for each associated subcontractor using the process terms in *ASR-213*. The applicable codes shall be specified (in parentheses).

**B3.3.2** For multi-standard scope certificates, the standard(s) (facilityStandard) shall be specified per associated subcontractor. For all other scope certificates, this column may be removed but is still required in data submissions. The column shall be filled in if it is present.

**B3.3.3** The Associated Subcontractor Appendix shall state "None" instead of the table if there are no associated subcontractors.

**B3.3.4** Each associated subcontractor shall be associated with at least one product in the product appendix (see B2.2).

## B3.4 Independently Certified Subcontractor Appendix

Each *independently certified subcontractor* shall be named (facilityName) in the Independently Certified Subcontractor Appendix along with their TE-ID (facilityTeId) and address (facilityAddress).

NOTE: Independently certified subcontractors are included as sites on a valid scope certificate for the same standard. They may be the main site or a subsequent site on the subcontractor's scope certificate.

NOTE: Identities of independently certified subcontractors listed on a scope certificate are treated as confidential by Textile Exchange. Information about the subcontractor's own scope certificate is publicly available as is true for all scope certificates.

**B3.4.1** The applicable certification body's licensing code (facilityCbOfIndependentlyCertifiedSubcontractor, including "CB-") shall be specified, along with the expiry date of the scope certificate (facilityExpiryDateOfIndependentlyCertifiedSubcontractor).

  a. The certification body is not required to immediately update the scope certificate upon an independently certified subcontractor's recertification, but shall update this information each time the scope certificate is updated for other reasons, and shall update the scope certificate if an independently certified subcontractor ceases to be certified.

  b. The certification body shall update the expiry date of the independently certified subcontractor to match the independently certified subcontractor's current scope certificate whenever the scope certificate is issued or updated.

**B3.4.2** The processing categories that are included within the scope of certification (facilityProcessCategoryCode) shall be named for each

independently certified subcontractor using the process terms in *ASR-213*. The applicable codes shall be specified (in parentheses).

    a.   Only processes which may be done for the organization shall be specified. Only processes which are listed on the independently certified subcontractor's scope certificate shall be listed.

**B3.4.3**    For multi-standard scope certificates, the standard(s) (faciltyStandard) shall be specified per independently certified subcontractor. For all other scope certificates, this column may be removed but is still required in data submissions. The column shall be filled in if it is present.

**B3.4.4**    The Independently Certified Subcontractor Appendix shall state "None" instead of the table if there are no independently certified subcontractors.

**B3.4.5**    Each independently certified subcontractor shall be associated with at least one product in the product appendix (see B2.2).

# Section C - Transition to the Policy and Template for Scope Certificates 3.1

## C1. Application of Scope Certificate Policy 3.1

**C1.1**    The certification body shall implement all of *ASR-103-V3.1 Policy for Scope Certificates* no later than January 1, 2024, except as indicated in C1.2 and C1.3.

**C1.2**    Criterion B3.1.7 is mandatory from January 1, 2025. This should be implemented where possible before that date.

**C1.3**    The following data fields <u>should</u> be included in data submissions effective January 1, 2024 and <u>shall</u> be included in data submissions effective April 1, 2024:

    **C1.3.1**    scWithdrawalReason (see A6.4);

    **C1.3.2**    scSuspensionReason (see A6.5);

    **C1.3.3**    brandName (see B3.1.4);

    **C1.3.4**    scNumberOfFarms (see B3.1.5);

    **C1.3.5**    scLastAuditDate (see D2.1.2);

**C1.3.6**   scLastAuditStart (see D2.1.3); and

**C1.3.7**   scTransferAuditDate (see D2.2.4).

## C2. Use of Scope Certificate Template 3.1

**C2.1**   The certification body should implement all of *ASR-204-V3.1 Template for Scope Certificates* no later than January 1, 2024, and shall do so no later than April 1, 2024.

## C3. Data Submissions to Textile Exchange

**C3.1**   Data submissions to Textile Exchange shall include all fields required on scope certificates or in data submissions by *ASR-204-V3.1 Template for Scope Certificates* no later than January 1, 2024.

## C4. Implementation of TE-ID

**C4.1**   For all facilities listed in dTrackit prior to January 1, 2024, Textile Exchange will assign a TE-ID. A listing of TE-IDs for all certified sites will be provided to all certification bodies, and a listing of TE-IDs for associated subcontractors will be provided to each certification body for the associated subcontractors on their scope certificates.

**C4.2**   Initially, TE-IDs will not be assigned to farms (process codes PR0011, PR0036, PR0037, and PR0038), except when the farm is also the main site/certified organization on a scope certificate. Textile Exchange will announce the effective and mandatory dates for TE-IDs for farms at a later date.

**C4.3**   For organizations who were assigned a TE-ID by Textile Exchange (see C4.1), the certification body shall ensure that the organization has registered to claim their TE-ID before finalizing a recertification on or after January 1, 2024, and in all cases no later than December 31, 2024. For more detail on registration, see A7.1.2.

# Section D -  Data Specifications

## D1. Scope Certificate Data Submissions

**D1.1**   The certification body shall submit data for all scope certificates to dTrackit within three calendar days of the scope certificate being issued, updated, or having the status changed (including withdrawal). No submission is required when a scope certificate expires.

**D1.2**   The certification body shall additionally submit summary data to
Data@TextileExchange.org on the number of scope certificates issued and sites
certified during each calendar month no later than the tenth (10th) day of the following
month. The format for this will be specified by Textile Exchange.

**D1.3**   The certification body shall follow *ASR-507 Certification Body Data Specifications* and
*ASR-508 dTrackit System Guidance* for data submissions to dTrackit.

**D1.4**   The certification body shall upload PDF copies of scope certificates to dTrackit each time
a scope certificate is issued, updated, suspended, or has a suspension lifted.

**D1.5**   All dTrackit data fields listed in this policy shall be included in data submissions to
dTrackit for each scope certificate, except where they are identified as optional or only
required in specific situations.

**D1.6**   Data fields and their specifications listed in this policy are mandatory. In some cases,
dTrackit settings may allow for submissions to be made without fully meeting this policy
(e.g. a submission may be accepted into dTrackit without a mandatory field included, or
with an invalid data entry). This does not signal that the field is not required to meet this
policy.

**D1.7**   If a field is listed as optional, it may be included in data submissions even when it is not
included on the scope certificate.

## D2. Additional Data for Scope Certificate Data Submissions

**D2.1**   The following fields do not appear on the scope certificate, but are required for scope
certificate data submissions into dTrackit:

> **D2.1.1**   **Facility type** (facilityType) – The type of facility for each facility, either
> "MF" (main site), "FA" (subsequent site), "AS" (associated subcontractor),
> or "CS" (certified subcontractor).
>
> **D2.1.2**   **Audit date** (scLastAuditDate) – The date of the last full audit of the
> organization, leading to an initial certification or recertification. In the case
> of a multi-day audit, scLastAuditDate shall include the final day of the
> audit.
>
> **D2.1.3**   **Audit start date** (scLastAuditStart) – The first date of the last full audit of
> the organization, leading to an initial certification or recertification.
> Required when the audit occurred over multiple days.

**D2.2**   The following fields do not appear on the scope certificate, but are required for scope
certificate data submissions into dTrackit for specific scopes or situations:

**D2.2.1** **GOTS scope certificate number** (gotsScNo) – The scope certificate number for the GOTS scope certificate. Required for all OCS first processors who are also GOTS certified.

**D2.2.2** **Scope certificate legacy number** (scLegacyNo) – The historical scNo of a scope certificate issued by the preceding certification body for a certified organization that is transferred to a succeeding certification body. Required for the first scope certificate issued by a certification body when the organization has been certified to the same Standard with another certification body within the previous two years.

**D2.2.3** **Number of audit days** (numberOfAuditDays) – The total number of audit days spent auditing farms.  Each audit day is considered to occur within one calendar day. Partial days are not allowed. Time spent auditing the internal control system (ICS) directly does not count towards this total (ref: ASR-107-V2023.0). Required for RDS farm scope certificates (i.e. which include PR0011, PR0036, or PR0037).

**D2.2.4** **Transfer audit date** (scTransferAuditDate) – The date when a transfer audit is conducted (see *ASR-112 Procedure for the Withdrawal of Certification Body Licensing*). In the case of a multi-day audit, the last date shall be specified. This field shall be blank if the audit is not conducted as a transfer audit, including when there is a change in certification bodies.

**D2.3** The following fields may be included on dTrackit submissions but are optional:

**D2.3.1** User-specific terms, as allowed for in *ASR-213*. These terms shall be added to the transaction certificate if used.

    a. **Product category user specific term** (scProductCategoryUserSpecificTerm);

    b. **Product detail user specific term** (scProductDetailUserSpecificTerm); and

    c. **Facility process category user specific term** (facilityProcessCategoryUserSpecificTerm).

**D2.3.2** Contact information for the organization including:

    a. **Contact first name** (certifiedOrganizationContactFirstName) – The first name/given name of the certified organization contact to be reported on the public listing of certified organizations.

b. **Contact last name** (certifiedOrganizationContactLastName) – The last name/surname of the certified organization contact to be reported on the public listing of certified organizations.

c. **Email** (certifiedOrganizationEmail) – The email address of the certified organization contact.

d. **Website address** (certifiedOrganizationWebsite) – The website address of the certified organization to be reported on the public listing of certified organizations.

e. **Public email** (certifiedOrganizationPublicEmail) – If the email address indicated in certifiedOrganizationEmail may be shared publicly, indicate Y for yes. Otherwise indicate N for no. Required if certifiedOrganizationEmail is provided.

**D2.3.3** **Certification body accreditation number** (scCbAccreditationNo) – The accreditation number for the certification body provided by the accreditation body.

**D2.3.4** **Claims approval status** (certifiedOrganizationApprovedClaims) – An indication of if the organization has received claims approvals, as follows:

a. "PC" when product claims have been approved;

b. "NPC" when non-product claims have been approved;

c. "PNPC" when product and non-product claims have been approved; and

d. "NC" when no claims have been approved.

**D2.3.5** **Facility last audit date** (facilityLastAuditDate) – The last date when the facility was audited by the certification body. Not applicable to independently certified subcontractors. And

**D2.3.6** **Farm number of animals** (facilityFarmNoAnimals) – The number of animals of the target species used to calculate facilityFarmCapacity, applicable to RDS and RAF farms only (i.e. process categories PR0011, PR0036, PR0037, PR0038). For RDS farms this is the number of birds per year.

NOTE: Textile Exchange may make facilityFarmNoAnimals mandatory for particular scopes without an update to this policy with a minimum of three months' notice to affected certification bodies.

# Appendix A – Material Content Rule

The following table identifies the applicable standard and label grade for each standard and combination of raw materials. The standard and label grade specified on the scope certificate is required to align with this table.

## Notes for Use of the Material Content Rule

1. Label grades are case sensitive for data submissions to dTrackit (i.e. "no label" is not the same as "No Label").

2. When a product meets the minimum content for certification but not for labeling, business to business product claims may still be permitted (see *TE-301 Standards Claims Policy*). The "No Label" grade applies in these cases as specified for scope certificate purposes.

3. If a product contains in-conversion material and also separately qualifies for an OCS label due to organic material, the applicable OCS label grade (OCS 100 or OCS Blended) applies. Note that this is not allowed for gins (PR0013).

EXAMPLE: A product with 10% in-conversion cotton (RM0103) and 90% organic cotton (RM0104) shall have the OCS Blended label grade specified.

4. For RDS (RM0027, RM0028, RM0034, RM0035), RWS (RM0078, RM0079), RMS (RM0059, RM0060), and RAS (RM0002, RM0003) products, the in-conversion and organic raw material codes shall not be used.

5. Please refer to *TE-101 Terms and Definitions* for definitions of *blending* and *mixing*.

| Allowable Raw Materials | Certified Content | Standard (Label Grade) | Blending Allowed | Mixing Allowed |
|---|---|---|---|---|
| RM codes in recycled pre-consumer or recycled post-consumer not marked VR2 | ≥ 50% | GRS | Yes | Yes |
| | 20% ≤ x < 50% | GRS (No Label) | Yes | Yes |
| | < 20% | Not allowed to be certified | – | – |
| RM codes in recycled pre-consumer or recycled post-consumer marked VR2 | ≥ 20% | GRS (No Label) | Yes | Yes |
| | < 20% | Not allowed to be certified | – | – |
| RM codes in recycled pre-consumer or recycled post-consumer not marked VR2 | ≥ 95% | RCS (RCS 100) | Yes | No |
| | 5% ≤ x < 95% | RCS (RCS Blended) | Yes | Yes |
| | < 5% | Not allowed to be certified | – | – |
| RM codes in recycled pre-consumer or recycled post-consumer marked VR2 | ≥ 5% | RCS (No Label) | Yes | Yes |
| | < 5% | Not allowed to be certified | – | – |
| RM codes in organic | ≥ 95% | OCS (OCS 100) | Yes | No |
| | 5% ≤ x < 95% | OCS (OCS Blended) | Yes | Yes |
| | < 5% | Not allowed to be certified | – | – |
| RM codes in in-conversion | ≥ 5% | OCS (No Label), unless it also qualifies for a label under "RM codes in organic" | | |
| | < 5% | Not allowed to be certified | – | – |
| RM0032, RM0039, RM0328, RM0329 | ≥ 5% | RDS | Yes | Only mix with RM0030, RM0031, RM0037, & RM0038 |
| | ≥ 5% | RDS (No Label) | Yes | If mix with RM0026, RM0033 |
| | < 5% | Not allowed to be certified | – | – |
| RM0083 | ≥ 5% | RWS | Yes | Only mix with RM0081 & RM0082. |
| | ≥ 5% | RWS (No Label) | Yes | If mix with RM0077 |
| | < 5% | Not allowed to be certified | – | – |
| RM0007 | ≥ 5% | RAS | Yes | Only mix with RM0005 & RM0006 |
| | ≥ 5% | RAS (No Label) | Yes | If mix with RM0001 |
| | < 5% | Not allowed to be certified | – | – |
| RM0064 | ≥ 5% | RMS | Yes | Only mix with RM0062 & RM0063 |
| | ≥ 5% | RMS (No Label) | Yes | If mix with RM0058 |
| | < 5% | Not allowed to be certified | – | – |
| RM codes in content claimed | >0 | CCS (*Non-Textile Exchange standard*) | Yes | Yes |
| | >0 | CCS (No Label) | Yes | Yes |